

**Draft until approved at next  
committee meeting**



**School District 51  
Boundary**

**ACCESSIBILITY ACT COMMITTEE MEETING MINUTES**

September 20<sup>th</sup>, 2023

Meeting called to order at: 4:00 pm

**IN ATTENDANCE:**

- Lois Ehman (Chair)
- Gillian Finlayson
- Peter Beliveau
- Laranna Scott
- Teresa Viebrock
- Amanda Bugeaud

**AGENDA:**

Land acknowledgement

Introductions

Primary goals

Terms of Reference

Set upcoming meeting dates

**INTRODUCTIONS:**

- Everyone introduced themselves showcasing what strengths or perspectives/points of view they bring to the committee. The group consists of people offering various benefits and perspectives: parents of children with disabilities, people with indigenous ancestry, people with disabilities, employees of the district.

**ACCESSIBILITY BC ACT:**

- Lois introduced the guidelines in the Accessibility BC Act for the K-12 school sector.
- The School District has created and circulated a survey to parents and staff to identify common themes of accessibility needs.
- The School District has created a reporting mechanism on the district website so that anyone who observes an accessibility issue can immediately report.
- This Accessibility Committee is a three-year commitment, and the current committee will meet 4 times each year in addition to this initial informative meeting.
- **ACCESSIBILITY BC ACT GOALS:**  
The group will review input from the accessibility surveys and barrier reporting tool which will be anonymous.
- Results will be categorized into barrier domains: physical/environmental, attitudinal, communication, information, policy or practice, technology, etc.
- The committee will identify and prioritize goals.



# School District 51 Boundary

## ACCESSIBILITY ACT COMMITTEE MEETING MINUTES

- It is the District's goal that as we identify goals, we will address them and prioritize new goals.

### TERMS OF REFERENCE:

- Lois reviewed the terms of reference and will e-mail them to the committee.
- Members agreed to keep items discussed at the meetings and data received/viewed confidential.

### QUESTION PERIOD

- Questions were answered about this group and various aspects of accessibility in the district.

### NEXT MEETING DATES:

- October 18<sup>th</sup> 2023
- February 28<sup>th</sup> 2024
- December 6<sup>th</sup> 2023
- May 1<sup>st</sup> 2024

Meeting adjourned at 5:00