



AP XXX Critical Incidents

Legislative References:

Policy Reference:

Collective Agreement References:

Date:

RE: FORMER POLICY 4041 CRITICAL INCIDENTS

REGULATIONS

1. Schools are expected to establish and conduct emergency (earthquake, fire) evacuation drills at the start of the new school year.
2. In order to minimize disruption, schools are encouraged to combine emergency procedures (e.g. earthquake drill and fire evacuation).
3. After each bona fide critical incident, a debriefing session will be convened, chaired by the Superintendent or designate, to review procedures related to the incident.
4. The Critical Incident Review will address the procedures outlined in District Form CI 01.



Critical Incident Debriefing

1. **INTRODUCTORY PHASE**

Purpose: To introduce the CID team and to explain the process.

2. **FACT PHASE**

Purpose: To reconstruct the event in detail in chronological order, as an unbroken "historical time line," viewed from all sides and perspectives.

3. **THOUGHT PHASE**

Purpose: To personalize the event and shift focus.

4. **REACTION PHASE**

Purpose: To identify and ventilate feelings (emotions) raised by the event.

5. **SYMPTOM PHASE**

Purpose: To normalize personal physical stress responses.

6. **TEACHING PHASE**

Purpose: To reassure by educating that the feelings and stress symptoms are normal reactions to abnormal conditions, they may last a while, but can be expected to resolve normally.

7. **REENTRY PHASE**

Purpose: Complete and close the debriefing.