

SCHOOL DISTRICT NO. 51 (BOUNDARY)

Open Meeting of the Board of Education

June 18, 2024, at 6:00 p.m.

Minutes

The Chairperson called the meeting to order at 6:02 p.m.

Present:	R. Zitko	Chair
	S. Hall	Trustee
	L. Van Marck	Trustee
	A. Lautard	Superintendent
	M. Burdock	Secretary-Treasurer
	M. Danyluk	Trustee
	J. Massey	Trustee
	K. Jepsen	Trustee

Absent: Nil

Acknowledgement of the Indigenous peoples and ancestors.

Adoption of Agenda

MOVED Massey
2ND Bird

[“That the Agenda for June 18, 2024, be adopted as amended.”](#)

CARRIED

Adoption of Minutes

MOVED Massey
2ND Danyluk

[“That the May 21, 2024, Regular Board Meeting minutes be adopted as amended.”](#) Bronwen

CARRIED

Correspondence

Business Items

1. Strategic Plan Update

- Superintendent Lautard presented the Strategic Plan update:
 - BCSS student Taylor Ramsey reflected on her time as a student trustee and expressing gratitude to the Board for the opportunity, her involvement in Spirit Club, the field trip to Quebec, and thanks for the student trustee bursary.

- Superintendent Lautard highlighted the District Reading Assessments and the Youth Development Index (YDI).

2. 2024/25 Board and Committee Meeting Dates

MOVED Massey
2ND Danyluk

“That the Board approve the Board and committee meeting dates for the 2024/25 school year as presented.”

CARRIED

3. 2024/2025 School Fees (Attachment)

MOVED Massey
2ND Jepsen

“That the Board approve school fees for the 2024/25 school year as presented.”

CARRIED

4. Committee Reports

FINANCE

- Secretary Treasurer Burdock presented the expenditure report to May 31, 2024
 - Represents 11 months of fiscal year and 9 months of school year
 - Salaries and benefits for 10- and 12-month employees tracking well
 - Substitute costs tracking high and will be overspent as anticipated, but will be offset by underspending on employee benefits (pension)
 - Supplies and services tracking as expected
 - Overall, 11% unspent with one month remaining aligns with budget/forecasting
- Secretary Treasurer Burdock presented the Local Capital continuity schedule

MOVED Danyluk
2ND Massey

“That the Board of Education approve a transfer of \$250,000 from operating to Local Capital in the 2024/25 annual budget to support planned expenditures in Local Capital over the next 3 years as presented”

CARRIED

- Secretary Treasurer Burdock presented the 2024/25 Budget
- Secretary Treasurer Burdock presented the World Café results

MOVED
2ND Massey
Van Marck

“That the Board of Education of School District No. 51 (Boundary) approve having all three readings of the 2024/25 Annual Budget Bylaw in this one meeting.”

CARRIED

MOVED
2ND Massey
Bird

“That School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2024/25 be given first reading.”

CARRIED

MOVED
2ND Massey
Danyluk

“That School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2024/25 be given second reading.”

CARRIED

MOVED
2ND Massey
Hall

“That School District No. 51 (Boundary) Annual Budget Bylaw for fiscal year 2024/25, be given third reading, reconsidered, and finally passed and adopted on this 18th day of June 2024.”

CARRIED

OPERATIONS

- Secretary Treasurer Burdock presented the Major Capital Plan Submissions for 2025/26

MOVED
2ND Danyluk
Massey

“That the Board approve the Major Capital Project submission for the 2025/26 Five-Year Capital Plan as presented.”

CARRIED

POLICY

- Trustee Bird presented School District No. 51 (Boundary) Board Procedures Bylaw No. 2-24 for first reading.

*Trustee Danyluk left the meeting at 7:38 pm

MOVED
2ND Bird
Van Marck

“That School District No. 51 (Boundary) Board Procedures Bylaw No. 2-24 be given first reading on this 18th day of June 2024.”

CARRIED

Trustee Danyluk returned to the meeting at 7:42 pm

5. Board Chair Report

- Board Chair Zitko provided an update from the board chair call on June 7th re new legislation for School Access Zones and Emergency Preparedness
- She thanked Trustee Jepsen for her BCSTA submission re Greenwood students exploring local Japanese history
- Board Chair Zitko reflected on 2023/24 school year
 - She expressed gratitude to senior management and trustees for project work, including strategic planning, LRF development, policy review project, and the superintendent evaluation
 - Trustee Bird reflected on the BCSTA AGM and Trustee Academy events, as well as the Learning Series in Nelson
 - Trustee Van Marck reflected on the 2023 KBB AGM in September, and is looking forward to the 2024 event in Nakusp
 - Trustee Danyluk commented on the Board being in the adolescent stage of its life cycle

6. Senior Management Reports

- Superintendent Lautard presented her report and highlighted the following:
 - Emergency preparedness update
 - Feeding Futures update
- Secretary Treasurer Burdock presented her report and highlighted the following:
 - BCASBO AGM presentation on AI/Microsoft Copilot and practical implementations
 - SD51 website update
- Secretary Treasurer Burdock presented suggested rate for out-of-province tuition

MOVED
2ND Danyluk
 Hall

“That the annual fee for out of province students be set at \$16,030 for the 2024/2025 school year.”

CARRIED

7. Trustee Reports

- Boundary Indigenous Education Council – No update available
- BCSTA Provincial Council – No update available
- Recreation Commission – Trustee Bird reported out
- Boundary Integrated Services Model – Trustee Massey reported out
- BCSTA Kootenay Boundary Branch – No update available
- BCPSEA – Trustee Hall reported out
- PAC Highlights – Trustees Van Marck, Danyluk, and Bird reported out
- Okanagan Labour Relations Council – No update available

8. Around the Boundary

Future Agenda Items

Meeting adjourned at 8:33 p.m.



Chairperson



Secretary-Treasurer

DRAFT